



January 15, 2019

Dear Community Partner,

On behalf of The Village School, we are writing to request your assistance with our Come Out and Play FUNdraiser on Friday, May 3, 2019. The Village School is a non-profit preschool celebrating over 50 years in the community. Serving families in the greater-Milton area, the school offers a variety of programs that support each child's development with small class sizes and a well-trained and nurturing staff. The auction is the school's most important fundraiser of the year and funds go directly toward educational material, playground equipment, audiovisual tools, enrichment programs, and facility improvements. We are asking that you consider sponsoring this event.

Sponsorship Levels:

Platinum:	\$2,000	<i>Business logo included in event slideshow and on school's website and full-page placement of business logo in event program Four tickets to auction Special mention at auction by master of ceremonies</i>
Gold:	\$1,000	<i>Business logo included in event slideshow and on school's website and half-page placement of business logo in event program Two tickets to auction</i>
Silver:	\$500	<i>Business logo included on school's website and half-page placement of business logo in event program</i>
Bronze:	\$250	<i>Business logo included on school's website and quarter-page placement of business logo in event program</i>

We also have **Gift Certificate, Product, and Service Donation** opportunities available. These donations will be used in our raffle, games, and in the silent and live auction. For your generous donation, you will be listed in our auction program.

If you would like to sponsor the event or make a donation, please complete the enclosed form and return the form and donation to us. The Village School is a 501(c)(3) nonprofit organization and your contribution will be tax deductible to the extent allowed by law and only to the extent that it exceeds the value of goods or services you received in exchange for your contribution. Upon receipt of your donation, an acknowledgement will be sent for tax purposes. If you need more information or assistance, please contact us at vsauctioncommittee@gmail.com.

Thank you for your time and consideration. We look forward to hearing from you and hope we can count on your support for our auction, our school, and our community!

Sincerely,

Ellie Fisher and Karen Belmonte
The Village School Auction Chairs



**The Village School's
Come Out and Play FUNdraiser
SPONSORSHIP FORM**

Please return by April 1, 2019

Return By Email: vsactioncommittee@gmail.com

Return By Mail: 112 Randolph Avenue, Milton, MA 02186

ORGANIZATION INFORMATION (please print clearly):

Donor Name/Organization (as will appear in materials)	
Coordinator Contact Name and Title	
Address	
City, State, Zip Code	
Telephone	
Email	

PLEASE CHECK APPROPRIATE SPONSORSHIP LEVEL:

- | | |
|--|--|
| <input type="checkbox"/> Platinum \$2,000 | <input type="checkbox"/> Silver \$500 |
| <input type="checkbox"/> Gold \$1,000 | <input type="checkbox"/> Bronze \$250 |

We are unable to participate in the premium sponsorship levels but wish to contribute \$_____.

Please email business logos to vsactioncommittee@gmail.com no later than April 1, 2019.

SPONSORSHIP LEVEL PAYMENT INFORMATION:

Enclosed is check # _____ Sponsorship Amount: \$ _____

Please make checks payable to The Village School.

Thank you for your generosity and support!

The Village School is a 501(c)(3) nonprofit organization (Tax ID #042395624). Donations are tax-deductible to the extent provided by law. Please keep a copy of this form for your records.

Questions? Contact vsactioncommittee@gmail.com.

The Village School must receive your sponsorship commitment, logo, and payment by April 1, 2019 for inclusion in the event program.



**The Village School's
Come Out and Play FUNdraiser
AUCTION ITEM DONATION FORM**

Please return by April 1, 2019
Return By Email: vsauccioncommittee@gmail.com
Return By Mail: 112 Randolph Avenue, Milton, MA 02186

ORGANIZATION INFORMATION (please print clearly):

Donor Name/Organization (as will appear in materials)	
Coordinator Contact Name and Title	
Address	
City, State, Zip Code	
Telephone	
Email	

Please provide a specific, complete description for the auction program (e.g., dimensions, age, color, number of rooms, ticket seat locations). Please use one donation item per form and please attach photos, brochures, menus, certificates, or other relevant materials. **The event is May 3, 2019. Please ensure expiration dates allow adequate time for use. Unless indicated otherwise, any offers will be valid for one year, until May 3, 2020.**

Name of Item or Service:	Fair Market Value:
Description (complete description for auction program and attach additional page(s) as needed):	
Special Conditions/Restrictions (e.g., limitations, time availability, expiration dates, etc.):	
<input type="checkbox"/> Check here if pickup required Date/time ready for pickup:	For special delivery arrangements, including oversized items, please contact vsauccioncommittee@gmail.com .

Thank you for your generosity and support!

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Questions? Contact vsauccioncommittee@gmail.com.

The Village School must receive your donation item by April 1, 2019 for inclusion in the event program.